

Minutes of the Executive Committee Meeting

11am Thursday 16 April 2015

Room GM223, MMU

Present: Phil Powrie (Chair), Anna Claydon, Beth Johnson, Vivian Saunders, Tim Bergfelder

1. APOLOGIES FOR ABSENCE

- Rajinder Dudrah, Paul MacDonald, Alex Marlow-Mann, Lucia Nagib, Brian Winston, Lucy Mazdon

2. APPROVAL OF THE MINUTES OF THE LAST EC

- The minutes were approved.

3. Update on Action Points from relevant EC members

- All checked.

4. MEMBERSHIP REPORT

As of April 2015 we have 178 active members who have paid up and resubscribed. The JISC list membership currently stands at 958.

5. TREASURER'S REPORT

- Balance: sent from LN to RD over email – £11,667.85 (as of 1st April 2015)
- Signatories: AC raised the issue of the practicalities of having 2 signatories on the BAFTSS account.

Action Point 1: AC & LN to discuss shifting bank account and discussing signatories with bank.

6. BAFTSS WEBSITE

- It was agreed that the website should not be housed in any one HE institution, and that commercial companies should be approached. It was also agreed that one or two EC members should have responsibility for web-management. No decision was made about whether any of the new site should be reserved for members only.

Action Point 2: EC would ask members for help with Web Design and Management at the AGM (18th April 2015)

7. RELATIONS WITH OTHER BODIES

- WJEC: PP reported ongoing contact with WJEC re Film and Media Studies GCSE and A Level.
- MeCCSA: PP reported he had attended MeCCSA meeting (as observer)
- Doctoral Training Colleges: PP reported that PGR projects would be listed on BAFTSS website.
- PGR Training Day: PP reported that he had liaised with DTPs regarding training events, the expectation that DTPs will pay for trainers' expenses.
- Academic Publishers: It was noted that discounts for BAFTSS members have been negotiated with publishers.

Action Point 3: PP to collate current list of PGR projects we know about for posting on website

Action Point 4: PP to draft a PGR day event at one venue & propose to DTPs and to PG Reps.

8. BAFTSS 2016 CONFERENCE PLANNING

- Location: Agreed that 2016 Conference will be at Reading University, 14 – 16 April 2016.

- Lifetime Award: Thomas Elsaesser was proposed for 2016. Full EC will be contacted via email for other proposals.
- Organisation:
 - AC proposed we reorganise administration to ensure clarity of responsibilities – with one person as contact for all paper proposals. AGREED.
 - Agreed that Oct 14th will be deadline for all proposals.
 - Agreed 2 people will review each proposal.
 - Agreed that for 2016 we will only sell 2 or 3 day tickets and that proposers will be asked to specify their availability on their proposal form.

Action Point 5: PP to email EC regarding Lifetime Achievement Award Proposals.

Action Point 6: AC to draft a fresh Conference Abstract proposal form & tasks list and send to Conference Team for approval.

9. AWARDS 2016

- Research Practice Award: The submitted document (DOC 8) was discussed and approved, with Katie Grant to oversee the Award. It was agreed that there should be a minimum of 5 entries for the competition to run.
- Awards Process.
 - It was agreed that a separate category for Edited Collections should be run.
 - BJ offered to judge the articles category (with one other EC member).
 - It was noted with regret that the PG competition did not run this year due to low admission rate.
 - There was a discussion about having a Mid Career category which could embrace Teaching, Research, Public Engagement and Project Management.

Action Point 7: BJ to draft a proposal to EC for a Mid Career Award.

10. BAFTSS GRADUATE NETWORK

The ongoing work of the PG reps was noted.

11. JOURNAL

- It was noted that BW has been in discussion with Martin Eve (Open Library of the Humanities) and that he is taking a lead. Agreed to invite members at AGM to get involved – and to contact BW accordingly.

Action Point 8: PP to raise issue of Journal at AGM.

12. BAFTSS NEWSLETTER

- EC members are encouraged to email RD with short pieces advertising any events etc.

13. AOB

- Advisory Board: it was agreed we should formally establish an Advisory Board, with clear terms and conditions.

Action Point 9: PP to contact individuals already suggested by the EC (including people standing down from EC themselves) inviting them to join an Advisory Board.

Time and Date of next meeting: Reading University – date (in July 2015) to be fixed by email.