



British Association of Film,
Television and Screen Studies

Minutes of the Executive Committee Meeting
14.00-16.00 Friday 20th January 2017
Arts Two, 2.18, Queen Mary University of London

1. **Present:** Joe Andrew, Maohui Deng, Sue Harris (Secretary) Alex Marlow-Mann, Andrew Moor (Chair), Brian Winston
Apologies: Anna Claydon, Elena Caoduro, Charlotte Crofts, Rajinder Dudrah, James Leggott, Chris Pallant, Agnieszka Piotrowska, Phil Powrie

2. **Approval of the Minutes of the last EC on Friday 11 November 2016, QMUL**
 - SH apologized for the late circulation of papers. Accuracy: The minutes would be amended to show those present as well as those absent and recirculated.
 - Matters Arising: These all feature on the agenda below. Future action points to be circulated promptly by the Secretary.

AP1: SH to amend and recirculate minutes, and send out new action points promptly.

3. **Update on Action Points:** all ongoing, or to be discussed as Agenda items below.

4. **Chair's Report**
 - Andy Moor (acting for Phil Powrie): There was nothing substantive to report other than forthcoming elections of BAFTSS officers, which are tabled for discussion below.

5. **Membership Report**
 - AMM: Highlighted the difficulty of obtaining accurate figures while the accounts are in transition.
 - Current membership = 427 (36 new members since January), and list subscribers = 1162.
 - Members to be reminded at conference that membership of Jisc list is not automatic for association members, and they should sign up independently of membership.

AP2: AMM to monitor and update membership figures after transition of accounts has been completed.

6. **Treasurer's Report**
 - AC provided a written report. Current balance = £15,798.18 (£2200 paid in by AMM from PayPal in January 2017)
 - Anticipated outgoings: £1545 owed to AC (Bristol and Mao's last travel expenses); travel expenses for attendance at today's EC; Payment to AP for Facebook promotion.
 - Awaiting letter of confirmation from bank regarding transfer (deadline Feb 1st 2017)
 - Everything else is still ongoing. The agreements we made last time are all good forgoing forwards quickly once we've have the confirmation of transfer in writing.
 - SiGs: Discussion of how monies could be disbursed towards SiGs activities. It was proposed that up to £250 be awarded for events and scholarly activities (subject to quality and rigour of application) by the SiG members. Such events should be BAFTSS branded, and convenors encouraged to apply for matching funding from their institutions events. Short reports of funded activities to be provided for website.
 - SiGs: proposal that we consider providing space in the annual conference programme for SiGs activities/networking.
 - A mission statement aimed at establishing the new SiGs and fostering future activities (financial, mentoring, academic) will be announced at the conference.
 - Initiative and proposals to be discussed with membership at Bristol AGM.

- AP3: AC to report progress of change of account to EC after 1 February 2017**
AP4: PP and AM to work on mission statement, and advise on protocols for application, reporting and financial accounting
AP5: SH to include this as an item for AGM.

7. Social Media Report

No report was provided. It was noted that the Facebook page was now live, but the quality of the lead image is poor.

AP6: AP to circulate information about the FB page on the JisList and continue to boost page

8. BAFTSS Journal (Open Screens) Andy Moor (acting for Chris Pallant)

- The resubmitted proposal is currently still in external review (response from Caroline Edwards at OLH: 13th Jan 2017). The internal shortlisting decision will be communicated in Spring 2017.
- BW: proposal that we pursue the alternative strategy of publishing the journal ourselves with full peer review. BW happy to take the lead on this. A detailed discussion could be scheduled for the AGM in April.

AP7: SH to include this as an item for discussion at Bristol AGM

9. BAFTSS 2017 Conference (University of Bristol, 20 & 21 April 2017)

- Conference fees have been set at the following rates: Two days: £100 (waged)/£50 (PGR/unwaged); One day: £65 (waged)/£30 (PGR/unwaged).
- The conference will comprise 37 panels and a practice screening, the awards ceremony, EC and AGM. 115 papers will be presented and successful speakers will be informed of their selection by the end of January 2017. There will be a conference dinner on the Thursday evening, preceded by a postgraduate workshop event.
- Lifetime Achievement Award: Sue Harper
- Practice Award: Ken Loach has been approached, and Nick Park has been suggested as a possible back up. We need to secure a commitment asap.
- The issue of communication between the conference home group and the EC members who are on the conference committee (AMM and JA) was raised as no meetings have taken place during the planning period.
- In future, conference host should be co-opted as a member of the EC for the year preceding the conference.

AP8: MS to investigate with conference team whether publishers will be in attendance with a view to offering a PG workshop on academic publishing.

AP9: PP/AM/SS to liaise on the Practice Award recipient.

AP10: EC to ensure that Conference Committee consists of the host institution lead academic (chair), the subsequent conference's lead host (vice chair) and one member of the BAFTSS EC, and that regular meetings take place.

10. Awards and Prizes 2017

- The selections have been finalised in most categories and shortlists of finalists will be published on the website by the end of January 2017.

AP11: PP to publish shortlist and communicate final decisions to EC.

11. BAFTSS Elections

- AM indicated that a number of positions are due to become vacant this year. Nominations and intentions to restand for office should be made known to PP and SH.

AP12: PP to inform the membership of forthcoming elections, and SH to receive nominations.

12. REF 2021

- Very little feedback on the Stern Report has been received on JiscList. We wish to respond to issues of equality and diversity, and the impact of the proposals on ECRs. PP will draft a response on behalf of BAFTSS EC, and consult the membership so that our response is representative. PP will write to the JiscList, highlighting the salient points and will respond by the deadline of 17th March 2017.

AP13: PP to write to the membership requesting feedback.

13. AOB

- MS noted low levels of application for postgraduate funding through the PGR competition. It was proposed that the PG reps consider ways in which the funding might be directed towards profile raising activities.

14: MD and MS to bring proposals to the next EC,

14. Time and Date of next meeting: Bristol, April 2017 (during annual conference)

AP15: SH to inform EC of schedule for EC and AGM during conference.